**تاريخ التدقيق: ....... / ....... / ........... نطاق التدقيق: .................................... رقم التدقيق الداخلي: .......................**

 **اسماء المدققين: اسماء المدقق عليهم:**

1. **....................................................... 1. ............................................................**
2. **...................................................... 2. ...........................................................**
3. **....................................................... 3. ............................................................**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **م** | **العمليات المدقق عليها** | **نوع التدقيق** | **نتيجة التدقيق** | **وصف حالات عدم المطابقة** | **الإجراء التصحيحي** | **التنفيذ** | **اسباب عدم التنفيذ** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **نوع التدقيق [1] مخطط [2] عشوائي [3] شكاوى [4] مشكلة في النظام** | **نتيجة التدقيق [1] مطابق [2] غير مطابق** | **التنفيذ [1] نعم [2] لا** |
| **نقاط القوة خلال فترة التدقيق** |  |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| **نقاط الضعف خلال فترة التدقيق** |  |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| **التوصيات** |  |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |
| ................................................................................................................................................................................................................... |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **رئيس المدققين** | **التوقيع** | **التاريخ** |
|  |  |  |